



**MINUTES - GENERAL PARISH COUNCIL MEETING – 29<sup>th</sup> January 2019**

Draft Issue date – 1<sup>st</sup> February 2019      Ratified – 26<sup>th</sup> February 2019

*B. Martindale* - Parish Clerk

**1901.01 Attendance and apologies:** To record attendance & to note any apologies or absences.

Attending: Cllrs Moloney (Chair), Jackman, Benfield, Branston

Apologies; Cllrs Macpherson, Hedgecox, Mackenzie

Absences; Cllr Shepherd

Residents; 14 residents, police - *Names are withheld for GDPR reasons.*

**1901.02 Members Interests:** to record any disclosable interests of Members - the Chair declared an interest in the planning application to be discussed and did not participate in that matter.

**1901.03 Approval of Minutes:** to ratify the minutes of a General Meeting of Grendon Underwood Parish Council held on 27<sup>th</sup> November 2018 – Approved unanimously.

**1901.04 Open Forum for Parishioners:** to consider proposals from residents attending -

- (i) Several residents commented on planning application 18/04224/APP, Bernwode retrospective hard standing – Cllr Benfield chaired an extensive discussion.
- (ii) Residents were keen to record multiple objections to the application and requested the Council request, of the Planning Authority, clarifications & conditions on any granting of the application around the following concerns; the size of the development in relation to the stated intended purpose being the requirements of a small sheep farming smallholding, flooding, floodlighting, noise & dust, vehicular access & parking, storage on site, land removal, changes & ambiguity around the intended purpose of the development over time, definitive proof of land ownership.
- (iii) There was concern over the compliance and policing of any conditions. Cllr Branston confirmed the Planning Authority is the final decision maker and will only consider the application as presented. They can request conditions but will not consider possible future non-compliances which will become a matter for Planning Enforcement should any occur. The closing date for comments will not be delayed from 1<sup>st</sup> February and delaying the Council response for any other considerations till after then will render it invalid.
- (iv) Council was urged to request the Planning Authority to submit the application to full Development Committee and to agree to & publicise a site visit.
- (v) The Applicant confirmed he has had full legal ownership of the land for 3 months and had carried out significant groundwork & improvements. He requested local resident patience.
- (vi) Cllr. Branston expressed his regret that feelings & perceptions in the village had become so acrimonious and febrile to the extent of being counterproductive. He advised one Unitary Council for Buckinghamshire had been decided and his concern that the more populous south of the County would inevitably have a greater influence on outcomes. County Divisions will remain roughly the same but the number of councillors will reduce over time. It is confirmed local elections are postponed into 2020. Residents should be aware that the Oxford/Cambridge Expressway corridor will mean major new housing and Grendon/ Edgcott will be on the cusp of any of the currently proposed corridors. Cllr Jackman's concern over ramifications to the planning process remains unclear.

**1901.05 Regulatory Review of any amendments to the Council's Standing Orders, Financial Regulations, Policies or other statutory obligations**

1. Financial Regulations: to review the monthly statutory duties of the Clerk & RFO; - all in compliance
2. There have been a number of NALC bulletins advising updating of Standing Orders & some Procedures. To authorise updates as necessary for submission to the annual review in May. - So authorised - ACTION
3. GDPR - council phone; to authorise purchase of phone. Cllr Benfield proposed a phone be sourced, seconded by Cllr Moloney, carried unanimously. The Clerk to progress. - ACTION

**1901.06 Finance & Accounts**

- a) To ratify the 3<sup>rd</sup> Quarter accounts as presented – so ratified.
- b) To Ratify the budget prepared by delegation to Chair & 1 Councillor and a precept submission of £19720 made on 18<sup>th</sup> December 2018; - so ratified
- c) To ratify repair costs of the Sentinel equipment after damage Ref: LAF meeting, 11<sup>th</sup> December 2018, minute 13 COMMUNITY SPEEDWATCH; - so ratified.
- d) The RFO pointed out that there are now five considerations for insurance; Sentinel use by residents, the war memorial asset refurbishment; any MUGA liabilities; the implications of the BCC Devolved Services agreement, changes to the asset Register (removal of some equipment).
- e) To ratify costs for Conveyancing Plan for MUGA. – so ratified.
- f) To review projections for use of S106 funding. - No change.
- g) Cllr Jackman to obtain quotes for a secure CCTV monitor cabinet. ACTION
- h) Cllr Jackman to obtain quotes for refurbishment of village notice board. ACTION
- i) Grants – Incoming. To consider any finalised proposals, in the period, for projects to be the subject of external grant applications. Proposals awaited for ;  
AVDC - New homes bonus expressions of interest for 2019 round by 14<sup>th</sup> June; - the Clerk tabled the requirements for the electronic expression of interest form. Cllr Jackman to develop a project for submission. ACTION  
AVDC – Pocket Parks – to be considered;  
BCC - County Councillors Community Fund – to be considered  
Council – 3<sup>rd</sup> age support groups, school involvement, interact with young – Council is minded to support and



**MINUTES - GENERAL PARISH COUNCIL MEETING – 29<sup>th</sup> January 2019**

develop joint ventures with other organisations & active groups in the village.

(e) Grants – Outgoing;

- (i) Community initiative for a health/ wellbeing/ yoga group - To ratify grant award & formalise the applicable statute. Approved – so ratified
- (ii) Community initiative for a digital village historical archive – awaiting proposals.- noted

**1901.07 Planning**

To review the status of major planning applications in the Parish & any invitations to comment from AVDC Planning received in the period.

18/04224/APP – hard standing at Bernwode – further to the discussions above it was resolved to oppose the application on the various grounds expressed. Cllr Jackman to formulate the response, the Clerk to submit in due time. ACTION

**1811.08 BCC Devolved Services:**

An invitation to enter into a year long extension to the current Devolved Services agreement has been received from BCC, by post, to retain local council liabilities for the maintenance of all Parish grass, hedges & verges, 5 bridleways & 8 footpaths.

To review and consider implications. (i) insurance cover – to notify; (ii) bank details form – signed by the Chair; (iii) liability the Council has when action is required. – the Clerk advised he would be attend a meeting with BCC at a date to be advised by BCC. Cllr Jackman expressed an interest to attend. ACTION

**1901.09 Amenities:**

- a **Bus Stop:** To review concerns of Councillors – the Clerk had been in touch with BCC who wanted a definitive request identifying location & reasons. Deferred to next meeting
- b **Play Area:** to consider quotes for maintenance – the Clerk to prepare a consolidated report for recommendations. ACTION
- c **Recreation Field:** To receive a crime reference number and to authorise an insurance claim. – it was agreed to source a replacement bench. Cllr Benfield to get quotes. ACTION
- d **Defibrillator:** to receive current status. - Cllr Benfield to report at next meeting. ACTION
- e **MUGA:** to consider conveyance plans & lease amendments – Cllr Jackman gave a status report; Saye & Sele had met last night and had agreed plans as suitable for submission to the land registry. He recommended the lease as acceptable for signature but agreed to add a codicil formalising an agreement to cap potential defrayed costs at £300. He confirmed planning permission should be obtained. The lease was signed by two councillors and witnessed by the Clerk.
- f **MVAS/SENTINEL:** to consider insurance implications of borrowing the sentinel equipment. – the Clerk advised a condition of using Sentinel is to inform Council's insurance company.. A report from the speeding lead Councillor was deferred to next meeting due to absence. There was no resident report. The Clerk had notified the Police of Council's appointed Liaison Councillor as requested. It was agreed to fund new signage as proposed by residents. The Clerk to progress ACTION. In light of severely restricted use of the Waddesdon Sentinel, Council is minded to purchase a Sentinel kit in conjunction with Edgcott should they agree. The Clerk to approach Edgcott accordingly. ACTION.
- g **War Memorial:** to consider plans for upgrading the site; - Council confirmed it was minded to consider any resident proposal for refurbishment of the site favourably, subject to costs and legalities. It was agreed to progress any proposal in stages; (i) await receipt of a definitive resident proposal; (ii) Cllr Jackman agreed to get a quote for preparation of suitable plans & land registry title deeds for the site ACTION; (iii) on receipt of a definitive resident consensus on the detail of the development, to seek any external grant funding as may be available at that time; (iv) establish cost effectiveness & long term viability of alternative proposals and quotes. Cllr Benfield agreed to attend an on-site meeting with residents as they arrange to mutual availability, using his email as advised on the web site.  
The Clerk advised the current bench at the site was both an eyesore & a hazard. Cllr Benfield agreed to remove it urgently pending any replacement proposals. ACTION.
- h **Village Notice Board / Blackboard** – Cllr Jackman to request a quote for maintenance - ACTION
- i **Footway Lighting** – the Clerk advised that Council is responsible for **footway** lighting under Parish Councils Act 1957 s.3(1) & s.7 and BCC Highways are responsible for **street** lighting. There is no definitive identification of how many of each is within the Parish. He advised current lighting equipment becomes obsolete in 2020 and upgrading to LED lighting will soon become unavoidable. He advised current inventory lists have no source or date and are therefore not considered current, independent or reliable such as to allow budgeting of lighting overhead or for cost saving claims on the network provider to be made. It was decided that current lists are adequate and an inventory survey is not necessary. Cllr Jackman agreed to establish a light location plan for Springhill. ACTION

**1901.10 Communications & Correspondence:**

**1. With Parish:**

- Review wording on war memorial; - The Clerk had obtained quotes for several alternative options. It was agreed to defer until a definitive consensus had been arrived at.



**MINUTES - GENERAL PARISH COUNCIL MEETING – 29<sup>th</sup> January 2019**

- To consider a Midsummer Community Event; - Cllr Jackman requested the event be posted to the web site; so agreed. He would prepare a notice in pdf; the Clerk to publish. ACTION. It was also suggested a leaflet in Life Together would be a good demonstration of the Church’s avowed intent to become more community engaged. The Clerk to seek approval. ACTION
- Resident speeding initiative – see above.
- Silhouettes notification of change of ownership - notified.
- Status; abandoned horse box on Springhill. – DVLA told, awaiting a response
- Resident complaint - light fault outside 6A Mill Corner, Springhill Road & Grendon road no. 30. Clerk to report ACTION
- Resident query – salt bins outside 6A Mill Corner, Springhill Road. - Cllr Benfield to source. ACTION
- Resident complaint – proposed access & development at Kingswood. - Not in parish but will affect Grendon residents. Maintain a watching brief.

**2. With other authorities & statutory bodies**

To consider email traffic in period -:

- o BCC (a) Waddesdon Local Area Forum: meeting held 11<sup>th</sup> December attended by Cllrs Moloney, Benfield & Mackenzie. Minutes circulated. – Cllr Moloney reported a constructive meeting with wide spread support of common priorities in the interests of the elderly. She confirmed that responsibility for the damage & costs to the Sentinel was thoroughly interrogated before agreement to pay.
- o AVDC (a) Community Emergency Plan – awaiting a template from Cllr Hedgecox.
- o Thames Valley Police: to receive a report on transfer of MVAS data collection responsibilities - deferred.
- o HS2 – Gawcott Road closure; EWR – public enquiry notice issued; Oxford/Cambridge Expressway – newsletter published. - A suggestion from Edgcott to join local opposition groups was agreed. Awaiting advice from Edgcott

**3. With Suppliers:**

- (a) Devolved Services Contractor – awaiting review of BCC contract
- (b) Playground Inspections: to authorise actioning recommendations of the safety inspection report – report to follow ACTION
- (c) Playground Maintenance: to consider quotes – report to follow ACTION.
- (d) Aylesbury Mains now sending invoices direct to councillors. – the Clerk was authorised to advise the Supplier that invoices should be addressed to the Clerk, not individual Councillors, with an explanation of the reasons why. ACTION

**1901.11 Committees & Other Reports:**

1. Village Hall: to receive a report. – Cllr Jackman reported heating had been done, lighting was tba and confirmed the whole Council grant had been spent on these with gratitude.
2. Saye & Sele: to receive a report.- Cllr Jackman reported an recent grant activity and a very well managed investment project.
3. Personnel Committee/ training: - deferred due to absence

*Note; Council will discuss matters of a confidential nature after excluding the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960.*

**1901.12 Member Forum:**

To consider Members’ requests for matters to be raised at the next meeting – none arising.

**1901.13 Date of the next meeting**

To confirm the next scheduled meeting date 26<sup>th</sup> February 2019 – confirmed. Web site to be updated according to Standing Orders. ACTION.

Signed as a true and accurate record; *A. Benfield*, Cllr A. Benfield, Chairman. Dated; 26<sup>th</sup> February 2019

*Signed electronically for web publication security reasons*

**Accounts - Grendon Underwood Parish – January 2019**

Transaction Date	Transactn Type	Transaction Description	Debit Amount	Credit Amount
07/01/2019	DD	OPUS ENERGY LTD 0750932	£ 383.56	
21/01/2019	DD	AYLESBURY VALE DC 7000439	£ 98.80	
31/01/2019	FPO	OPTIME MUGA PLAN 600409	£ 100.00	
31/01/2019	FPO	MARION RYLEY JAN-MAR PAYROLL 200318	£ 30.00	
31/01/2019	FPO	HMRC - ACCOUNTS	£ 67.60	
31/01/2019	FPO	BARRY MARTINDALE JAN 19 SALARY	£ 270.40	